



Ormiston Trust Youth Social Action Fund 24 25: Application *Guidance Notes and Funding Criteria*

Please read this and the other key documents carefully before completing your application. To apply for this funding, you must submit a completed application form to fionagregory@ormistontrust.co.uk by **4pm on 22nd February 2024**. You will be notified of our decision by 11th March 2024.

Please see two key additional documents which are essential to complete your application:

- The Ormiston Youth Social Action Fund application form
- Youth Social Action Implementation Guide + extra elements
 - Secondary
 - Primary
- Case studies covering topics on
 - Passport
 - Curriculum
 - Skills
 - Curriculum integration

Any enquiries, clarifications, and or questions, as well as applications and documents, should be emailed to fionagregory@ormistontrust.co.uk.

Please allow 4 working days for the grants team to respond to any questions or queries.

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1. Introduction

The Ormiston Trust supports schools and organisations that enrich young people's and families' educational experiences across England.

The Trust is now opening a new grant round for schools and academies to embed high-quality Youth Social Action (YSA) at scale. This follows a successful Ormiston Trust campaign over the last 5 years which has engaged over 150 schools and 10,000 students in YSA.

2. What is Youth Social Action?

Youth social action refers to young people's activities to make a positive difference to others while developing their life skills, empathy, and character. YSA can occur in various contexts, including volunteering to help regenerate a local area, campaigning on inclusion issues, supporting peers as well-being mentors, and much more. Social action can play an essential role in young lives but also in the success of a school and the local / wider community.

3. What is the funding for?

Up to £5,000 funding is available to scale up or start-up YSA in educational settings in England.

Schools are asked to review these guidelines, and the detailed implementation plan guidance before they complete the application form.

4. What are the specific funding amounts available?

We want to encourage YSA at scale and have therefore tied the funding available to the number of students who will be directly and fully part of driving the YSA process.

Primary	30 – 60 students	£1250
	60 – 90 students	£2000
	90 – 120 students +	£3500
Secondary	90 – 120 students	£2500
	120 – 200 students	£3500
	200 – 300 students +	£5000

Note

- The number of students that you indicate you will work with in your application form are those that will be directly involved – leading and delivering change - in the YSA process. Not those that would benefit from any action delivered.
- We require that at least 10% of the budget is spent on the costs of delivering youth social action projects to benefit others, but we are open to the school spending the remaining funding on staffing costs.
- We are also asking schools to commit to raising additional funding at least 10% of the grant award from other sources

5. What are the 5 core YSA delivery steps?

Funding is available to engage students at scale in delivery of a 5 step youth social action model as outlined below.

1. **Inspire:** Staff finalise delivery plans; young people are taught about what youth social action means and its benefits; key skills training is undertaken with students to prepare them for their youth social action journey.
2. **Explore:** Young people continue their basic skill development; capture their learning and YSA goals in a student passport; learn about key social issues; and start to consider what they are passionate about and could act upon.
3. **Plan:** Young people organise themselves into teams; apply their new skills and take on different roles; and create detailed project plans to make a difference.
4. **Act:** Young people raise funding and implement their youth social action plan (s)
5. **Reflect:** Young people review their project evaluation data and assess impact; they consider what could be improved next time; reflect on their personal success; celebrate success; share impact more widely; and consider their next YSA journey.

The accompanying YSA implementation guidance sets out what is required as part of each step alongside some more detailed sections on youth engagement, teacher YSA themes, engaging with wider stakeholders, and completing student passports.

6. Are you eligible for funding?

Eligible for funding

- Mainstream secondary and primary schools or academies in England

Not eligible to be funded.

- Institutions that have received funding from The Ormiston Trust in the last 2 years.
- Those with existing or potential funding of over £500 from another #iwill campaign social action funder.
- Schools outside of England.
- Independent schools
- Businesses
- Voluntary, community or charitable organisations

Although we are currently considering a separate grant round for these institutions below, we are also at present excluding:

- Special schools or Alternative Provision
- A multi-academy trust (MAT) applying on behalf of a group of schools
- 6th form colleges

7. Grant Programme Timeline

The process below outlines the key application and delivery end points.

Process overview	Deadline and Time
Applications open	4 th Jan 2024
Online Information Session Please email samiaakram@ormistontrust.co.uk to register for this. (Please note a recorded session and presentation can be requested if you are unable to attend the session)	15 th Jan 2024 4:30-5:30pm 1 st Feb 2024 12:30-1:30pm
Application deadline	Monday 22 nd Feb 2024

Follow up questions to applicants	23 rd Feb to 6 th March 2024
Decisions released	Monday 11 th March 2024
School planning begins	11 th March onwards
The YSA process might typically begin	Sept 2024 (although some aspects might start in the summer term of 2024)
The YSA process will typically end	July 2025 (although some programmes might condense delivery and complete more quickly)

8. Project Reporting, Monitoring and Evaluation

Schools must complete and submit information and reporting data as set out below.

Core programme requirements
<p>Early programme requests: once the grant has been awarded but before the programme has started (circa April – May 2024)</p> <ul style="list-style-type: none"> • Creation of a YSA milestone plan which builds on the generic template we will provide • Confirmation about use of budgets
<p>Once students have been introduced to the YSA programme and have been inspired (at the beginning of YSA step 2: explore)</p> <ul style="list-style-type: none"> • A student outcome baseline survey completed by all students. The survey includes a range of multiple-choice questions related to their experiences of YSA and should take no longer than 15 minutes to complete. The questions will cover areas relating to students' sense of ownership and leadership during the project planning, changes in students' skills sets, wider impacts etc
<p>Once students have their YSA plan/s confirmed (YSA step 3: plan)</p> <ul style="list-style-type: none"> • Submission of YSA outline of plans of action • A report on overall progress using our standard interim reporting form • An update to the YSA milestone plan and budget
<p>Once students have implemented and reflected on their action (YSA step 5: reflect)</p> <ul style="list-style-type: none"> • Complete a final report using our standard final reporting form, and provide a final milestone and budget update • Complete the student outcome end point survey with all students with some analysis • Complete a short (20 min) YSA lead staff survey about the effectiveness of the programme and areas for improvement • Ensure completion of a short external stakeholder survey to capture the involvement of wider bodies involved in the process • Engage a small group of students in a short (30 min) online interview about their experience • Provide a statement from a senior leader/principal about how the programme is being sustained without Ormiston funding
Evidence of process and deliverables
<p>Each grantee will be asked for some sample data which will help us understand what is being delivered. This sample data could include:</p>

- 1) Samples of completed passports from different groups of learners
- 2) A log of curriculum lessons undertaken
- 3) Sample schemes of work and lesson plans or samples
- 4) A log of skills lessons undertaken

9. Publicity

The Ormiston Trust is keen to promote how projects have impacted schools and students. Therefore, we will request the submission of a case study from each school describing your experience and the programme's impact. In addition, there are standard descriptors of the grant that the #IWill campaign requires for any press release in relation to the grant. Details of these requirements will be set out in the offer letter for your grant if you are successful in your application.

10. Application Review

Grant officers and young people who are part of our youth advisory council will review your application. We may contact the nominated person on the application form if: (from 23rd Feb to 6th March 2024)

- a) The panel raises technical questions about the application.
- b) The application form is not complete, and we need additional information.

Online information sessions

We will be holding two online information sessions you can attend to ask questions about the grant process and implementation guide. These will be online as per dates in the timetable above.

11. Payment of Grant

The grant will be paid in two equal tranches.

- The first tranche of the grant will be paid after any additional information has been provided and the Ormiston Trust has received a signed Grant Offer letter.
- The 2nd tranche will be paid at the end of the YSA process step 3: plan, before delivery of the 'action' occurs and after Ormiston has received the successfully completed reports required by this step

12. Application Guidance

As indicated in the table above, we will be holding a number of online information sessions you can attend to learn more about this YSA guidance.

Social action project

As you will hopefully be aware we do not expect, or ask for in the application, a description of any social action project as this is determined and driven by students during the process's 2nd and 3rd Step (i.e., Engage and Plan).

Social action issue

We have asked for schools to conduct a consultation exercise in Jan 2024 to ask students which of the 5 focus areas they would like the school to focus on.

Statement of interest from students

As you will note in the application, we would like you to capture some feedback from students / pupils about why they think it will be important to engage in this YSA programme. If you would like, instead of providing written statements you can submit with your application an alternative submission (i.e. videos, recordings, pictures etc) which expresses this interest.

Number of students to be engaged.

In your application, you must be reasonably confident about the number of young people involved in the project (those that will directly be engaged in all the YSA steps). We expect all students to play a role in determining, creating, and delivering social action.

12.1. Lesson plans focused on 5 key focus areas.

Social action projects can focus on a broad range of issues and focus areas. Our detailed Ormiston YSA foundational lessons are focused on five of these topics. As per above, we would like a school to consult with students to determine which of these areas is the focus for the foundational lessons that you will need to deliver to students. These are set out below.

1. Equality, diversity, and inclusion

The lesson plans introduce the young people to the topic of inclusion and diversity and its importance for a diverse Britain. The teaching can lead the young people to lead projects on Equality, diversity, and inclusion projects can be related (but not limited to) to anti-racism, gender equality, disability, and neurodiversity awareness, and celebrating world cultures and diverse histories.

2. Environment and Climate Justice

Lesson plans in the Environment and Climate Justice introduce young people to broad issues around climate change and our responsibilities as individuals. The teaching can lead to environment-related projects encompass themes such as zero-waste, biodiversity, conservation, reducing emissions, food sustainability, 'clean' transport, and addressing eco-anxiety among students.

3&4. Health and Wellbeing including Mental Health

Being mentally and physically healthy is not just important but a right for every child under various children's acts. These guides introduce the young people to what being healthy is and the importance of seeking help. The teaching will enable the young people to explore projects in this category, which could include tackling or reducing anxiety, stress, and loneliness, encouraging movement, mindfulness, physical exercise, body acceptance, positive thinking, or referencing any COVID-19-related issues, including mental health-related issues.

5. Poverty

The lessons on poverty help young people explore and understand what poverty is, link this to their local context and what they can do to raise awareness of these issues. Other local issues. Projects could address food poverty, bullying, violence, homelessness, refugee and asylum seeker outreach, care work and much more.

Please note that we want students to have significant flexibility in the specific projects they create during steps 2 and 3, so these focus areas are only to determine the foundational lessons that will occur during step 1 and 2.

13. General conditions

- You must retain all original invoices and receipts related to your expenditure. We may request these at the project's mid and or final stage.
- If your project is delivered under budget, the Panel reserves the right to reduce its grant proportionally, or where funding has been paid in advance, the recipient organisation may be asked to refund any unused funding.
- The Ormiston Trust is not responsible for any overspending by the school.
- The Grant Recipient shall promptly notify and repay the Ormiston Trust any money incorrectly paid to it, either due to an administrative error or otherwise. This includes (without limitation) situations where either an incorrect sum of money has been paid, or Grant Funding has been paid in error before the Grant Recipient has complied with all conditions attached to the Grant Funding or the organisation ceases to exist.
- The Grant Funding offer has been made on the basis that the costs presented within the application do not account for VAT, which can be claimed back by schools.
- Where the project costs increase after the date that you have entered into this Agreement because an error has been made as to the amount of VAT payable and not recoverable by you,

the Commissioning Panel shall be under no obligation to increase the Grant Funding to meet any VAT liability of your project.

Thank you for applying to the Ormiston Trust for funding.

We want to help you scale up or start up your YSA journey. Please get in touch if you would like to discuss anything in relation to this grant programme by contacting Fionagteory@ormistontrust.co.uk.

The Grant Team